

Mary Bennett

FREELANCE WRITER, INSTRUCTIONAL DESIGNER, EDITOR, PROOFREADER

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ACADEMIC QUALIFICATIONS:

Bachelor of Arts Degree (English)
Diploma in Teaching

PREVIOUS EMPLOYMENT:

Teacher (Aranui High School, Christchurch)
Production Manager, TV Producer (Gibson Group, Wellington)

RECENT EMPLOYMENT:

Date	Project	Client
Aug 09 – ONGOING	VARIOUS PUBLICATIONS – proofreading	<i>Dental Council of New Zealand</i>
July 09 – ONGOING	<i>SLICE</i> MAGAZINE – proofreading	<i>New Zebra</i>
May-June 09	SUMMARY REPORT FOR MAORI/PACIFIC PEOPLE COMPLETING TERTIARY STUDY – edit	<i>State Services Commission</i>
April 09	http://literacyandnumeracyforadults.com – proofreading	<i>CWA New Media</i>
Mar 09 – ONGOING	<i>HI SOCIETY</i> MAGAZINE – proofreading	<i>Medical Assurance Society</i>
March-April 09	VARIOUS PUBLICATIONS – proofreading	<i>Immigration Advisers Authority</i>
Dec 08 – Aug 09	NEWSLETTER – proofreading	<i>Meridian Energy</i>
Nov 08	CONCRETE CORE SKILLS QUALIFICATION – edit/write assessment materials	<i>Building and Construction Industry Training Organisation</i>
October 08	DIRECTOR'S GUIDELINE – proofreading	<i>Ministry of Civil Defence and Emergency Management</i>
Sept 08 – ONGOING	NEWSLETTER – proofreading	<i>Te Tari Puna Ora o Aotearoa/NZ Childcare Association</i>
Aug 08 – ONGOING	WORKPLACE LITERACY MATERIALS – proofreading	<i>Workbase</i>
July 08	DEAF BABIES AND CHILDREN RESOURCES – proofreading	<i>Ministry of Education</i>
June- Aug 08	CE PERFORMANCE MANAGEMENT MATERIALS – write/edit	<i>State Services Commission</i>
June 08	INSTEP REPORT – edit	<i>Learning Media</i>
June 08 – ONGOING	VARIOUS PUBLICATIONS – proofreading	<i>Protocol Communications</i>

Mar 08 – ONGOING	BUILD MAGAZINE AND OTHER VARIOUS PUBLICATIONS – proofreading/editing	BRANZ
Jan 08 – ONGOING	www.branz.co.nz – restructure/edit; web administration	BRANZ
Nov 07 – Mar 08	BRANZ BULLETINS EDUCATION SERIES – edit/restructure	BRANZ
Sept 07 – Mar 08	www.mission-on.co.nz – write selected modules	Click Suite
September 07	FSS INTRANET COPY – write/edit	Ministry of Justice
Sept 07 – ONGOING	VARIOUS PUBLICATIONS – proofreading	Contact Energy
Sept 07 – Dec 08	VARIOUS PUBLICATIONS – proofreading	Families Commission
July-October 07	BCONSTRUCTIVE PROGRAMME – write/edit modules and assessment materials	Building and Construction Industry Training Organisation
July 07	TE KOTAHITANGA OBSERVATION TOOL USER GUIDE – write/edit	CWA New Media
June-July 07	www.jobs.govt.nz – write/edit	State Services Commission
June 07	LEADING PRACTICE SELECTION TOOLS IN THE STATE SERVICES SUMMARY – write/edit	State Services Commission
June 07	MATHS BEST EVIDENCE SYNTHESIS INTRODUCTORY PAMPHLET – write/edit	Learning Media
May-Oct 07	www.teamup.co.nz – web writer (fixed term)	Ministry of Education
May – ONGOING	VARIOUS PUBLICATIONS – proofreading	Healthcare of New Zealand
May-Sep 07	VARIOUS PUBLICATIONS – proofreading	Kiwibank
May 07	STYLE GUIDE – write	Contact Energy
Apr-Jun 07	NTC ACQUISITION CHECK SHEET – format	Chevron New Zealand
Apr 07 – ONGOING	BIOTECHNOLOGY LEARNING HUB , SCIENCE LEARNING HUB - style editor	CWA New Media
Feb-Jul 07	LEARNING OBJECTS – text edit	CWA New Media
Dec 06	CAREERS FOR LIFE DVD – accompanying booklet	Lift Education
Nov 06	GAS 101 DVD USER GUIDE – write	Lift Education
Oct 06 – ONGOING	VARIOUS PUBLICATIONS – proofreading	Scooter Design

July 06 – April 07	INTERIOR SYSTEMS TRAINING PACKAGES - structure/write	<i>Building and Construction Industry Training Organisation</i>
Jul – Nov 06	UST MANUAL – format/edit	<i>Chevron New Zealand</i>
July 06	www.macproperty.com – content edit	<i>MAC Property Services</i>
June 06	VARIOUS RFPs – edit/format	<i>Foundation for Research, Science and Technology (FRST)</i>
May-Sep 06	SECONDARY HOME-SCHOOL PARTNERSHIP MATERIALS - structure/edit	<i>Ministry of Education</i>
Feb 06	PROJECT COMMUNICATIONS PLAN – edit	<i>Ministry of Education</i>
April 06	ICT STRATEGY DOCUMENT – edit	<i>Learning Media</i>
April 06 – ONGOING	VARIOUS PUBLICATIONS – proofreading	<i>Cue Design</i>
March 06	DANCEMAKERS TEACHERS' NOTES - restructure/edit for online delivery	<i>Learning Media</i>
Feb 06	PROJECT COMMUNICATIONS PLAN – edit	<i>Ministry of Education</i>
Nov – Dec 05	INTRANET SITE – copy polishing	<i>Ministry of Agriculture and Forestry</i>
Nov 05 – Aug 06	www.dbh.govt.nz - content structure/edit; pre-launch QA	<i>Department of Building and Housing</i>
October 05	MANUAL FOR INTRANET – write/edit	<i>Wavelength</i>
Sep 05 – ONGOING	VARIOUS PUBLICATIONS – proofreading	<i>Department of Labour</i>
July 05	www.harcourtsqueenstown.co.nz – content edit	<i>Queenstown Real Estate</i>
July 05 – ONGOING	VARIOUS PUBLICATIONS – proofreading	<i>Market Action</i>
July 05 – Feb 06	www.frst.govt.nz – website audit and edit	<i>FRST</i>
June-July 05	WEBSITE REDESIGNS – content audit and edit	<i>Click Suite</i>
May 05	TEACHERS' NOTES – structure	<i>Ministry of Education</i>
Feb – Mar 05	2005/6 PRODUCT MANUAL - manual for international tourism operators	<i>Positively Wellington Tourism</i>
Feb 05 – Dec 07	CUSTOMER CONNECT TRAINING MATERIALS – edit	<i>Caltex New Zealand</i>
Oct 04 – ONGOING	VARIOUS PUBLICATIONS – proofreading	<i>Origin Design</i>
Sep 04 – Apr 05	VARIOUS LEARNING MATERIALS (TELECOM, DEPARTMENT OF CORRECTIONS, ACC) - instructional design	<i>Wavelength</i>

Sep 04	ACCESS TO JUSTICE WEBSITE – content structure/write	<i>Learning Media</i>
Sep 04	REFERENCE RESOURCES FOR TRAINING PACKAGE - write/edit	<i>Wavelength</i>
Aug 04	WEBSITE REDESIGN – content edit	<i>Click Suite</i>
Aug 04	CAPABILITY TOOLKIT – edit for publishing to intranet	<i>State Services Commission</i>
July – Aug 04	TRIBUTES WEBSITE – write/edit	<i>Liquid Interactive</i>
July 04 – August 06	VARIOUS LEARNING MATERIALS – instructional design	<i>Learning Design Group</i>
April – Jun 04	EXPLORING TE AO KORI – TEACHERS’ RESOURCE - restructure/edit for online delivery	<i>Learning Media</i>
April 04	VANTAGE NEW ZEALAND WEBSITE – edit	<i>Cue Design</i>
Mar 04 – May 05	DIPLOMA OF BUILDING SURVEYING - development of learning design framework	<i>Wellington Institute of Technology</i>
Mar – Jun 04	CIRCUIT BREAKING – online workbook	<i>State Services Commission</i>
Jan – May 04	GUIDED READING – YEARS 5-8 – video script	<i>Learning Media</i>
Dec 03 – Jan 04	INTERNATIONAL LITERACY CONFERENCE POWERPOINT PRESENTATION	<i>PB Learning</i>
Dec 03	PUB CHARITY WEBSITE – content structure/write/edit	<i>Shift</i>
Sep 03 – Jan 04	2004/5 CENTRE STAGE PRODUCT MANUAL - manual for international tourism operators	<i>Centre Stage of New Zealand</i>
Sep – Oct 03	WELLINGTON REGIONAL MEETING & INCENTIVE PLANNER - edit and proofread	<i>Vertu</i>
Aug – Oct 03	PUNK JUNK MAILER - teachers’ notes to accompany CD-ROM	<i>Learning Media</i>
Jun – Oct 03	AGRICULTURE UNIT STANDARDS REVISION – edit	<i>Open Polytechnic of NZ</i>
Jun – Sep 03	FORMATIVE ASSESSMENT, EFFECTIVE TEACHING OF NESB STUDENTS, HOME-SCHOOL PARTNERSHIPS – video scripts	<i>Ministry of Education and CWA</i>
Jun – Aug 03	RESIDENTIAL PROPERTY MAINTENANCE NATIONAL CERTIFICATE (9 UNITS) – edit	<i>Building and Construction ITO</i>
May 03 – Jun 05	MISCELLANEOUS DOCUMENTS FOR TE KETE IPURANGI - QA/edit	<i>Multiserve Education Trust NZ</i>

Mar – Jun 03	SOCIAL STUDIES RESOURCE FOR YEARS 9 AND 10 - teachers' book	<i>National Bank and Learning Media</i>
Mar – Jun 03	LITERACY HANDBOOK ON EFFECTIVE PRACTICE - PD materials for principals/literacy leaders	<i>Ministry of Education and Learning Media</i>
Mar – Apr 03	INTERACTIVES FOR ADVISOR TRAINING – scripts	<i>Public Trust and Click Suite</i>
Mar – Apr 03	CAREER EDUCATION AND GUIDANCE GUIDELINES – edit	<i>Ministry of Education and Learning Media</i>
Feb – Mar 03	SISTER CITY EDUCATION RESOURCE FOR YEARS 9 AND 10 - teachers' book	<i>Wellington Xiamen Association and Learning Media</i>
Feb – May 03	INTERACTIVE DISPLAYS FOR PUKE ARIKI (TARANAKI MUSEUM AND LIBRARY) – various scripts	<i>Click Suite</i>
Feb 03 – ONGOING	MISCELLANEOUS DOCUMENTS – edit	<i>NZ Customs Service</i>
Feb – Jun 03	LITERACY LEADERSHIP (YEARS 7-8) - PD materials for principals/literacy leaders	<i>Ministry of Education and Learning Media</i>
Dec 02 – Jul 03	ENERGY SAVER WEBSITE - instructional design and content writing	<i>Mercury Energy Ltd and Learning Media</i>
Nov 02 – May 03	UNIT STANDARD ASSESSMENT SCHEDULES	<i>Order of St John</i>
Nov 02 – Sep 03	TRAIN TO CONNECT MATERIALS – edit	<i>Caltex New Zealand</i>
Nov 02 – ONGOING	VARIOUS DOCUMENTS – proofread/edit	<i>skylight</i>
Nov 02	SUCCESS STORIES FOR WWW.BIOSPHERENZ.COM – edit	<i>Shift Ltd</i>
Sep – Dec 02	ELEMENTARY CONSTRUCTION SKILLS NATIONAL CERTIFICATE (16 UNITS) – edit	<i>Building and Construction ITO</i>
Aug – Oct 02	2003 CENTRE STAGE PRODUCT MANUAL - manual for international tourism operators	<i>Centre Stage of New Zealand</i>
Aug – Oct 02	www.centrestage.co.nz (site retired) - edit of redesigned website content	<i>Centre Stage of New Zealand</i>
Aug – Oct 02	SWIMMING WITH SHARKS - teachers' notes to accompany CD-ROM	<i>Learning Media</i>
Aug – Oct 02	SHARED READING VIDEO – script	<i>Learning Media</i>
Aug – Sep 02	SLEEP AND THE 24-HOUR SOCIETY - edit of non-fiction text	<i>Open Mind Publishing</i>
Jul – Dec 02	OPEN POLYTECHNIC OF NEW ZEALAND WEBSITE - QA of website content	<i>Open Polytechnic of NZ</i>

Jul 02	NZIM CD-ROM – usability testing	<i>Open Polytechnic of NZ</i>
Jul 02	MULTISERVE EDUCATION TRUST WEBSITE - QA of website content	<i>Multiserve Education Trust NZ</i>
Jun 02	TE KETE IPURANGI – THE ONLINE LEARNING CENTRE - edit of website text style guide	<i>Te Kete Ipurangi</i>
Apr – Jun 02	NATIONAL CERTIFICATE IN CARPENTRY (21 UNITS) – edit	<i>Building and Construction ITO</i>
Apr – Aug 02	UNION EDUCATION RESOURCE FOR YEAR 10 - teachers’ book and student resources	<i>NZCTU and Learning Media</i>
Apr – Jun 02	SMOKEFREE RESOURCE FOR YEARS 9/10 - teachers’ book and video	<i>National Smokefree Group and Learning Media</i>
Mar – Nov 02	ARE YOU PREPARED FOR AN EMERGENCY? - WEMO resource for years 4-6	<i>Learning Media and Wellington Emergency Management Office</i>
Feb – Jul 02	LITERACY LEADERSHIP (SECONDARY) - PD materials for principals/literacy leaders	<i>Ministry of Education and Learning Media</i>
Feb – Apr 02	WEATHERTIGHTNESS RESOURCE - booklet for construction apprentices	<i>Building Industry Authority and Building and Construction ITO</i>
Jan 02	THINK.COM HANDBOOK - introduction to using an online collaborative environment	<i>Te Kete Ipurangi</i>
Oct 01	UNION EDUCATION RESOURCE FOR YEAR10 - report on development options	<i>Learning Media</i>
Nov 01 – Jul 02	www.customs.govt.nz - edit of redesigned website content - edit of intranet material	<i>NZ Customs Service</i>
Oct 01 – Jun 03	TE KETE IPURANGI – THE ONLINE LEARNING CENTRE - edit of website content	<i>Te Kete Ipurangi</i>
Oct 01	OPEN POLYTECHNIC OF NEW ZEALAND WEBSITE - edit of website content	<i>Open Polytechnic of NZ</i>
Oct 01	WELLINGTON ZOO WEBSITE – copy polishing for website	<i>DNA Design</i>
Oct 01	SMOKEFREE RESOURCE FOR YEARS 9/10 - report on development options	<i>Learning Media</i>
Oct – Dec 01	LITERACY MATERIALS PRODUCT MARKETING - video scripts, audio script, poster, website	<i>Learning Media</i>
Sep 01 – Nov 02	DIPLOMA OF TEACHING (EARLY CHILDHOOD)	<i>Open Polytechnic of NZ</i>

	- rewrite/edit of courses	
Aug – Dec 01	2002 CENTRE STAGE PRODUCT MANUAL - manual for international tourism operators	<i>Centre Stage of New Zealand</i>
July – Aug 01	LEARNING MEDIA ANNUAL REPORT - text and associated online learning resource	<i>Learning Media</i>
June – Aug 01	HAVING YOUR SAY IN LOCAL GOVERNMENT - Level 5 social studies resource	<i>Wellington City Council and Learning Media</i>
May – Sep 01	GUIDELINES FOR CURRICULUM MATERIALS DEVELOPERS - guidelines for contractors	<i>Ministry of Education and Learning Media</i>
April – May 01	CALTEX ONLINE OPERATIONS MANUAL - content for intranet site	<i>Caltex Australia</i>
Mar – Jun 01	GUIDED READING - print/video materials for primary teachers	<i>Ministry of Education and Learning Media</i>
Mar 01	WWW.CYF.GOV.T.NZ - copy polishing for website	<i>Department of Child, Youth and Family Services</i>
Feb – May 01	IS YOUR PLACE QUAKE SAFE? - earthquake awareness resource	<i>EQC and Learning Media</i>
Feb – Mar 01	LEARNING CENTERS – video script for US teachers	<i>Learning Media</i>
Jan – Mar 01	SERVICE SECTOR (8 NQF UNITS) – structure and edit	<i>Open Polytechnic of NZ</i>
Jan 01 – 2002	STAR MART ONLINE OPERATIONS MANUAL - content for intranet site	<i>Caltex New Zealand</i>
Jan – Mar 01	AIR NEW ZEALAND ANSETT GROUP POLICY – edit	<i>Air New Zealand</i>
Oct 00 – Jun 01	INFORMATION LANDSCAPES - guidelines for school libraries	<i>National Library of New Zealand and Learning Media</i>
Oct – Nov 00	www.freshstartenergy.co.nz, www.lawlink.co.nz - copy polishing	<i>The Web</i>
Jul – Nov 00	WWW.NATLIB.GOV.T.NZ - copywriting for website redesign	<i>National Library of New Zealand and The Web</i>
Jun 00 – Jun 01	NEGOTIATION - CD ROM script - instructional design	<i>Institute of Professional Legal Studies and Learning Media</i>
May – Aug 00	STAR MART OPERATIONS MANUAL - content for intranet site	<i>Caltex New Zealand and Click Suite</i>
Mar – Jul 00	www.consumerkids.govt.nz (site retired) - children’s website about consumer issues	<i>Ministry of Consumer Affairs and Learning Media</i>

Mar – Nov 00	INCLUSIVE SEXUALITY EDUCATION - teacher professional development booklet	<i>Ministry of Education and Learning Media</i>
Feb – Mar 00	AS SAFE AS HOUSES? - Level 3/4 Health and Physical education resource for teachers and students	<i>EQC and Learning Media</i>
Feb 00 – Jun 03	LITERACY LEADERSHIP (PRIMARY) - PD materials for principals/literacy leaders	<i>Ministry of Education and Learning Media</i>
Jan – Apr 00	NATIONAL DIPLOMA/CERTIFICATE IN AGRIBUSINESS MANAGEMENT (16 NQF UNITS) – structure and edit	<i>Open Polytechnic of NZ</i>
Dec 99 – Feb 00	USING RUNNING RECORDS - video script	<i>Ministry of Education and Learning Media</i>
Oct 99 – Feb 00	www.milkzone.com (site retired) - script and instructional design	<i>Dairy Advisory Bureau, The Web</i>
Sep 99	OPTIMUS RESOURCES - promotional CD ROM for course design	<i>Open Polytechnic of NZ</i>
Aug – Sep 99	SCHOOL PROPERTY GUIDE (PRIMARY) – booklet	<i>MOE and Learning Media</i>
Aug – Dec 99	TE KETE IPURANGI – THE ONLINE LEARNING CENTRE - website research and metadata input	<i>Copeland Wilson and Associates</i>
Apr 99 – Sep 01	HR POLICY AND PROCEDURES MANUAL – edit	<i>Air New Zealand</i>
Mar – Sep 99	GUIDED READING STAFF DEVELOPMENT - 4 x video scripts	<i>Learning Media and The Gibson Group</i>
Mar 99	BIOTENZ – video script	<i>BIOTENZ and 20:20 Vision</i>
Mar 99	CANCER RESOURCE (UNIVERSITY BURSARY) – edit	<i>Learning Media</i>
Jan – Feb 99	ENROLLING TO VOTE - video script and on camera interviews	<i>Electoral Enrolment Centre (NZ Post) and 20:20 Vision</i>
Dec 98 – Jun 99	MATHS CD ROM - script structure/edit, instructional design	<i>Ministry of Education, Learning Media, Copeland Wilson</i>
Nov 98 – Jan 99	PRE-EUROPEAN MAORI LIFE - 8 x infosheets and teachers' booklet	<i>JAM Publications</i>
Nov 98	EARLY LITERACY BOOKLET – edit	<i>Learning Media</i>
Sep – Oct 98	ACC MULTIMEDIA MODULE - script	<i>ACC, Ockwell Training Solutions and Click Suite</i>
Sep 98	ICT STRATEGY DOCUMENT- edit	<i>Learning Media</i>

Aug – Sep 98	RESOURCE HANDBOOK – edit	<i>Learning Media</i>
1998 – 2004	VARIOUS DOCUMENTS - proofreading/editing/copy polishing	<i>McNamara Mackintosh Public Relations</i>
Jun – Oct 98	CURRICULUM INTEGRATION - video script and teachers' booklet	<i>Ministry of Education and Copeland Wilson & Associates</i>
Jun – Aug 98	TRAVEL ARRANGERS' MANUAL	<i>Barlow Associates</i>
May – Jul 98	CITIZENSHIP IN NEW ZEALAND – OUR JOURNEY TOGETHER - Level 5 Social Studies resource	<i>Department of Internal Affairs and Learning Media</i>
Mar – Oct 98	COURSE REVIEW	<i>Insurance Institute of NZ</i>
Jan 98 – Jul 99	NATIONAL DIPLOMAS IN ARCHITECTURAL TECHNOLOGY, CONSTRUCTION MANAGEMENT, AND QUANTITY SURVEYING (37 NQF UNITS) - instructional design	<i>Open Polytechnic of NZ</i>
Jan 98	TE PAPA AUDIO VISUAL PRODUCTIONS - subtitles	<i>Museum of New Zealand Te Papa Tongarewa</i>
Dec 97 – Jun 98	MISSION: DAIRY ENERGY - CD ROM script and instructional design	<i>Dairy Advisory Bureau, Learning Media and CWA</i>
Nov 97 – Dec 98	MAKING IT HAPPEN (SOCIAL STUDIES SERIES) - 6 ½ hour video scripts and teachers' booklet	<i>Ministry of Education and CWA</i>
Nov 97	EFT-POS NZ LTD - CD ROM script and instructional design	<i>EFT-POS NZ Ltd and CWA</i>
Oct 97	AMP – video script	<i>20:20 Vision</i>
Sep 97	MATHS UNIT STANDARDS REVISION (7 NQF UNITS) - instructional design	<i>Open Polytechnic of NZ</i>
Sep 97	EARTHQUAKE INTERACTIVE (FOR TE PAPA) - script	<i>Click Suite (formerly Interactive!)</i>
Sep 97	NZ DAIRY BOARD – VIDEO SCRIPT	<i>20:20 Vision</i>
Jul – Oct 97	NATIONAL CERTIFICATE IN AGRICULTURE (55 NQF UNITS) – instructional design	<i>Open Polytechnic of NZ</i>
Dec 96 – Mar 97	TE PAPA AUDIO VISUAL PRODUCTIONS - various scripts and on camera interviews	<i>20:20 Vision</i>
Jul 96 – Nov 97	NATIONAL CERTIFICATE FOR PHARMACY TECHNICIANS (7 COURSES) – instructional design	<i>Open Polytechnic of NZ</i>
Jun – Aug 96	TEACHER SUPPLY – 2 x video scripts	<i>Ministry of Education and CWA</i>

May – Jun 96	DOING BUSINESS WITH TAIWAN - video script – booklet – on camera interviews	<i>Fitting Images and Tradenz</i>
May – Jun 96	RETIREMENT SAVINGS PROMOTION – video script	<i>Westpac</i>
Mar – Jul 96	TRAVEL MANUAL	<i>Bank of NZ/Barlow Associates</i>
Feb 96	NZ EMPLOYMENT SERVICE – video script	<i>20:20 Vision</i>
Aug 95 – Oct 96	MULTIMEDIA RESEARCH PROJECT	<i>Open Polytechnic of NZ</i>
Mar 95 – May 00	HUMAN RESOURCES POLICY MANUAL	<i>Bank of New Zealand</i>
Jan 95 – Mar 96	KNOW HOW! 2 (ETV TECHNOLOGY SERIES) - 8 x ½ hour scripts	<i>Ministry of Education and Copeland Wilson & Associates</i>
Dec 94 – Sep 95	GETTING THE MESSAGE (ETV ENGLISH SERIES) - 7 x ½ hour scripts and on camera interviews	<i>Ministry of Education, eTV and Copeland Wilson & Associates</i>
Nov 94	NZISS – CUSTOMER SERVICE – video script	<i>Marmalade Vision</i>
Sep 94 – Jun 95	QUALITY MANAGEMENT TRAINING MANUAL	<i>Open Polytechnic of NZ and Pharmaceutical Society of NZ</i>
Jun 94 – Mar 95	FURNITURE INDUSTRY TRAINING UNIT STANDARDS (30 NQF UNITS)	<i>Open Polytechnic of NZ and Furniture ITO</i>
May – Jun 94	HOME ENERGY RATING OPTIONS – video script	<i>Marmalade Vision</i>
May 94	MEDALLION AWARD HOMES – video script	<i>Marmalade Vision</i>
Feb – Sep 94	INTERNATIONAL RISK MANAGEMENT – training course	<i>Bank of New Zealand</i>
Nov 93 – Jun 94	KNOWHOW! (ETV TECHNOLOGY SERIES) - 10 x ½ hour scripts	<i>Ministry of Education, Kotuku Productions, Avalon Studios</i>
Nov 93	TELECOM MESSAGE MANAGER – video script	<i>Marmalade Vision</i>
Nov 93	FURNITURE INDUSTRY TRAINING ORG – booklet	<i>Marmalade Vision</i>
Sep 93 – Jun 94	FOREIGN AFFAIRS – international training modules	<i>Bank of New Zealand</i>
Sep – Oct 93	WORKING FOR INDUSTRY – training booklet	<i>NZQA</i>
Sep 93	INTERNATIONAL ADVOCATES TRAINING COURSE - pre-course workbook – facilitator's guide	<i>Bank of New Zealand</i>
Aug 93	UDC FINANCE – commercial profile	<i>HKM Advertising</i>
Jun – Aug 93	WOMEN & PARLIAMENT – video script – teachers' notes	<i>Marmalade Vision</i>
June 93	UDC FINANCE – company profile	<i>HKM Advertising</i>

May – Jun 93	SKILL NEW ZEALAND – media articles	<i>Network Public Relations</i>
May 93	SPECIAL EDUCATION POLICY – media release	<i>Ministry of Education</i>
May 93	ACCOMMODATION SUPPLEMENT - video script	<i>NZ Income Support Service and Marmalade Vision</i>
May 93	CALMING AND RESTRAINT TECHNIQUE - video script	<i>Department of Health and Marmalade Vision</i>
Apr 93	SKILL NEW ZEALAND – video script – booklet – leaflet	<i>HKM Advertising</i>